

Depositing Money in Your Checking Account

Before writing a check, you first must be sure you have money in your checking account.

You take money out of your account by writing a check.

You put money into your account by making a deposit at your bank.

Deposits need to be recorded in your check register, just like your checks. Instead of subtracting deposits from your balance, you add them to your balance.

The check register below shows the following checks and deposits. These are called *transactions*.

1. Deposit made on 2/16/2015 for \$74.00
2. Check written on 2/22/2015 for \$34.00
3. Check written on 2/27/2015 for \$6.84
4. Deposit made on 2/28/2015 for \$55.00

Check Number	Date	Check Paid To	Check/Deposit Amount	Balance
				124.69
	2/16/01	Deposit	74.00	
115	2/22/01	Mac's Market	34.00	
116	2/27/01	Daily News	6.84	
	2/28/01	Deposit	55.00	

Complete the check register to show the new balance after each transaction.

Remember: SUBTRACT the checks from your balance; ADD the deposits to your balance.