

Writing Dollars and Cents

In order to correctly complete a check, you must be able to write the amount of the check in words. For example:

Amount of check: \$125.36

Dollar amount would be written as: *One hundred twenty-five*

Cents would be written as: *36/100*

The amount of the check would then be written as follows:

One hundred twenty-five and 36/100 Dollars

If there are no cents in the amount of the check, it is written as follows: 00/100 or no/100 or xx/100.

Read the different dollars and cents amounts below. On the line, write out these amounts as they should appear on the second line of a check. Use the glossary if you need help.

1. \$34.00 _____
2. \$96.00 _____
3. \$115.00 _____
4. \$48.36 _____
5. \$27.18 _____
6. \$83.00 _____
7. \$12.50 _____
8. \$8.00 _____
9. \$126.54 _____
10. \$210.00 _____