

Name: _____ Date: _____

Check Writing

Look at each of the checks below. Answer the questions about each check.

1.

What date was this check written? _____

How much is the check made out for? _____

Who is the check made out to? _____

What is the check number? _____

Who wrote the check? _____

What did he buy? _____

1274

John Smith
2345 Maple Drive
Springtown CA 95434

Date May 10, 2013

Pay to the
Order of **Pizza Barn** \$ **14.24**

Fourteen and 24/100 Dollars

For **Pizza** *John Smith*

-453337642-5543765435212: 1276

1275

John Smith
2345 Maple Drive
Springtown CA 95434

Date June 2, 2013

Pay to the
Order of **Dr. Ford** \$ **45.00**

Forty Five Only Dollars

For **Physical** *John Smith*

-453337642-5543765435212: 1276

2.

What date was this check written? _____

How much is the check made out for? _____

Who is the check made out to? _____

What is the check number? _____

Who wrote the check? _____

What did he pay for? _____

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Check Writing

Writing checks is a safe way to pay for things you need. You can mail a check and not have to worry about losing it. If your check gets lost you can write a new check. If you mail cash and it gets lost it is gone forever. With checks you don't have to carry around a lot of cash that you might spend or lose. Most people use checks to pay their bills and buy things that they need. Let's practice writing some checks. Check off each box as you complete that section.

1276

John Smith
2345 Maple Drive
Springtown CA 95434

Date _____

Pay to the
Order of _____ \$ _____

For _____

-453337642-5543765435212: 1276

3. You need to write a check at the store to pay for food. Fill in the following lines.

- Write in today's date:
- Pay: Food Mart
- Amount: 45.10
- Write it out: Forty Five and 10/100
- For: Groceries
- Sign your name

1277

John Smith
2345 Maple Drive
Springtown CA 95434

Date _____

Pay to the
Order of _____ \$ _____

For _____

-453337642-5543765435212: 1277

4. You want to send your niece money for her birthday next week.

- Write in today's date:
- Pay: Mary Smith
- Amount: 10.00
- Write it out: Ten Only
- For: Birthday
- Sign your name

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Check Writing Practice

Every check that you write needs to be logged into your bank log. You need to be sure to keep careful track of all monies that come in and out of your account. If you forget to log a deduction, you could overdraft your account and have to pay extra fees.

Let's practice some more:

John Smith 2345 Maple Drive Springtown CA 95434	Date _____	1278
Pay to the Order of _____		\$ <input type="text"/>
		_____ Dollars
For _____		
-45337642-5543765435212: 1278		

5. You need to mail a check to pay your cell phone bill. Fill in the following lines.

- Write in today's date:
- Pay: Cell City
- Amount: 53.40
- Write it out: Fifty Three and 40/100
- For: Cell Phone
- Sign your name

John Smith 2345 Maple Drive Springtown CA 95434	Date _____	1279
Pay to the Order of _____		\$ <input type="text"/>
		_____ Dollars
For _____		
-453337642-5543765435212: 1279		

6. You borrowed money from your aunt last month and need to pay her back..

- Write in today's date:
- Pay: Helen Parker
- Amount: 25.00
- Write it out: Twenty Five Only
- For: Loan
- Sign your name

Check Writing Fun Practice

Now that you have had practice, let's see if you can do some on your own! Make sure to write in your name and address.

_____	1280
_____	Date _____

Pay to the Order of _____	\$ <input type="text"/>
_____ Dollars	
For _____	_____
-45337642-5543765435212 1280	

7. Write a check out to your favorite store for something you would really like to have.

- Write in today's date:
- Pay:
- Amount:
- Write it out:
- For:
- Sign your name

_____	1281
_____	Date _____

Pay to the Order of _____	\$ <input type="text"/>
_____ Dollars	
For _____	_____
-453337642-:5543765435212 1281	

8. On your own.

Write your teacher a check for all the help she has given you! How much does she deserve?