

Name: \_\_\_\_\_ Date: \_\_\_\_\_

# Check Writing

Look at each of the checks below. Answer the questions about each check.

1.

What date was this check written? \_\_\_\_\_  
 How much is the check made out for? \_\_\_\_\_  
 Who is the check made out to? \_\_\_\_\_  
 What is the check number? \_\_\_\_\_  
 Who wrote the check? \_\_\_\_\_  
 What did he buy? \_\_\_\_\_

John Smith 2345 Maple Drive Springtown CA 95434	1274
Date <b>May 20, 2013</b>	
Pay to the Order of <b>Pizza Barn</b>	\$ <b>14.24</b>
<b>Fourteen and 24/100</b>	Dollars
For <b>Pizza</b>	<i>John Smith</i>
-453337642-5543765435212: 1276	

2.

John Smith 2345 Maple Drive Springtown CA 95434	1275
Date <b>June 2, 2013</b>	
Pay to the Order of <b>Dr. Ford</b>	\$ <b>45.00</b>
<b>Forty Five Only</b>	Dollars
For <b>Physical</b>	<b>John Smith</b>
-453337642-5543765435212: 1276	

What date was this check written? \_\_\_\_\_  
 How much is the check made out for? \_\_\_\_\_  
 Who is the check made out to? \_\_\_\_\_  
 What is the check number? \_\_\_\_\_  
 Who wrote the check? \_\_\_\_\_  
 What did he pay for? \_\_\_\_\_

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# Check Writing

Writing checks is a safe way to pay for things you need. You can mail a check and not have to worry about losing it. If your check gets lost you can write a new check. If you mail cash and it gets lost it is gone forever. With checks you don't have to carry around a lot of cash that you might spend or lose. Most people use checks to pay their bills and buy things that they need. Let's practice writing some checks. Check off each box as you complete that section.

John Smith 2345 Maple Drive Springtown CA 95434	1276
Date _____	
Pay to the Order of _____	\$ _____
_____	Dollars
For _____	
-453337642-5543765435212: 1276	

3. You need to write a check at the store to pay for food. Fill in the following lines.

- ☐ Write in today's date:
- ☐ Pay: Food Mart
- ☐ Amount: 45.10
- ☐ Write it out: Forty Five and 10/100
- ☐ For: Groceries
- ☐ Sign your name

John Smith 2345 Maple Drive Springtown CA 95434	1277
Date _____	
Pay to the Order of _____	\$ _____
_____	Dollars
For _____	
-453337642-5543765435212: 1277	

4. You want to send you niece money for her birthday next week.

- ☐ Write in today's date:
- ☐ Pay: Mary Smith
- ☐ Amount: 10.00
- ☐ Write it out: Ten Only
- ☐ For: Birthday
- ☐ Sign your name

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# Check Writing Practice

Every check that you write needs to be logged into your bank log. You need to be sure to keep careful track of all monies that come in and out of your account. If you forget to log a deduction, you could overdraft your account and have to pay extra fees.

Let's practice some more:

John Smith  
2345 Maple Drive  
Springtown CA 95434

Date \_\_\_\_\_ 1278

Pay to the Order of \_\_\_\_\_ \$

\_\_\_\_\_ Dollars

For \_\_\_\_\_

~:453337642~:5543765435212: 1278

5. You need to mail a check to pay your cell phone bill. Fill in the following lines.

- ☐ Write in today's date:
- ☐ Pay: Cell City
- ☐ Amount: 53.40
- ☐ Write it out: Fifty Three and 40/100
- ☐ For: Cell Phone
- ☐ Sign your name

John Smith  
2345 Maple Drive  
Springtown CA 95434

Date \_\_\_\_\_ 1279

Pay to the Order of \_\_\_\_\_ \$

\_\_\_\_\_ Dollars

For \_\_\_\_\_

~:453337642~:5543765435212: 1279

6. You borrowed money from your aunt last month and need to pay her back..

- ☐ Write in today's date:
- ☐ Pay: Helen Parker
- ☐ Amount: 25.00
- ☐ Write it out: Twenty Five Only
- ☐ For: Loan
- ☐ Sign your name

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# Check Writing Fun Practice

Now that you have had practice, let's see if you can do some on your own! Make sure to write in your name and address.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ 1280

Pay to the Order of \_\_\_\_\_ \$

\_\_\_\_\_ Dollars

For \_\_\_\_\_

~:453337642~:5543765435212: 1280

7. Write a check out to your favorite store for something you would really like to have.

- ☐ Write in today's date:
- ☐ Pay:
- ☐ Amount:
- ☐ Write it out:
- ☐ For:
- ☐ Sign your name

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ 1281

Pay to the Order of \_\_\_\_\_ \$

\_\_\_\_\_ Dollars

For \_\_\_\_\_

~:453337642~:5543765435212: 1281

8. On your own.

Write your teacher a check for all the help she has given you! How much does she deserve?

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