

Career Final Topics

Advantages and disadvantage of an indoor work environment

Workplace safety

Tools for protecting computer files

Organizational structures

The grapevine

Ergonomics

The Americans with Disabilities Act

Workers' compensation

OSHA

Confidentiality

Overtime Pay

Fair Labor Standard Act

Leadership

Management

Team Building Skills

Extrinsic motivation

Intrinsic motivation

Collaboration

Micromanaging

Most important workplace skill

Benefits of workplace technology