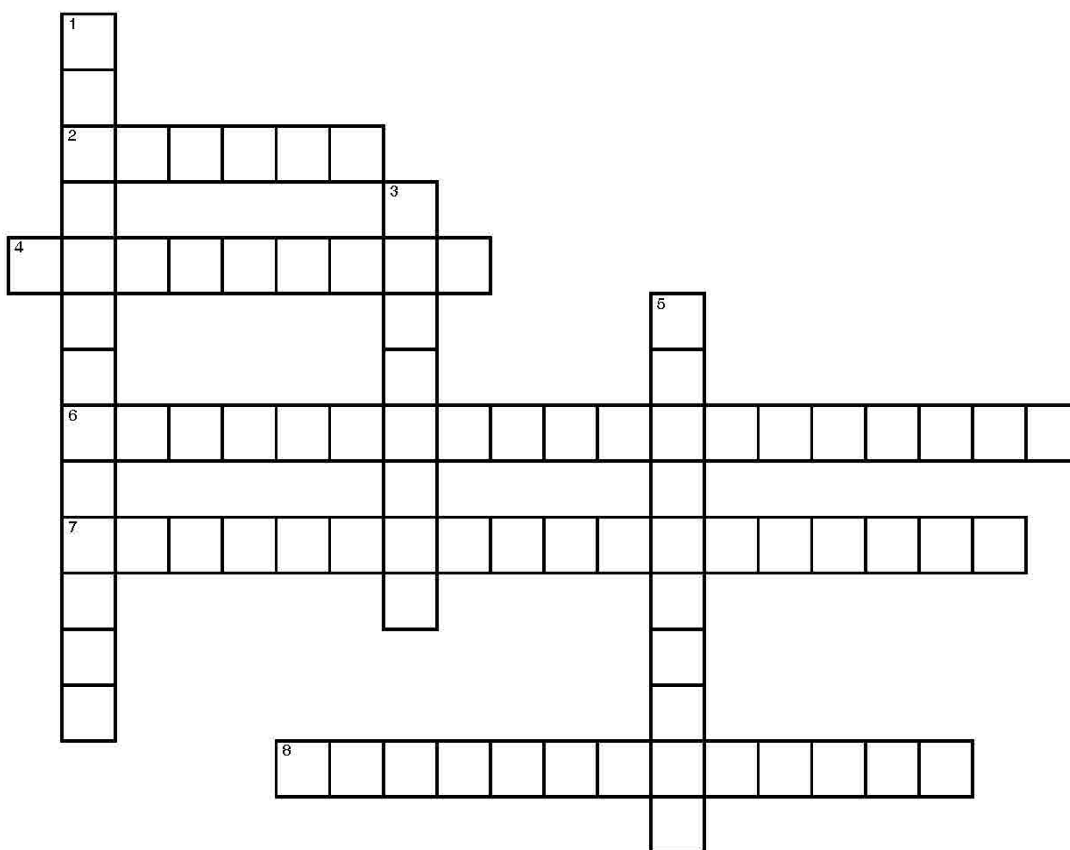


Evaluating Applications & Résumés



Across

2. document explaining an applicant's education, experience and qualifications
4. face-to-face meeting between the employer and the applicant
6. lying or misrepresenting information on a résumé
7. usually the first section of a résumé; includes address, phone number, e-mail etc.
8. extended period of unemployed

Down

1. a process resulting in the hire of a new employee; steps include: identifying a new position need within the company, announcing the need to job applicants, accepting new résumés, interviewing applicants, and actually hiring the new employee
3. extra incentives given to employees, such as health insurance, retirement plans and stock options
5. contacts provided by the applicant; used by employers to verify character and provide insights about the candidate's job performance, attendance, etc.